

LONGWICK PARISH COUNCIL

To: Cllr McPherson (Chairman), Cllr Myers (Vice Chairman), Cllr Rogers, Cllr Richards, Cllr Barter and Cllr Molson

You are hereby summoned to the Parish Council Meeting taking place at Longwick Village Hall on Tuesday 15th October 2024 at 7.30pm.

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

- 81. Welcome and Apologies for Absence
- 82. To Receive any Declarations of Interest
- 83. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 17th September 2024
- 84. Update from Buckinghamshire Councillors
- 85. Planning Applications:
 - a. To consider and approve comments for New Planning Applications
 - b. To Receive Notice of Planning Applications Approved and Refused
- 86. To approve payments in accordance with the budget
- 87. To Note External Auditors Report and confirm that the Notice of Conclusion of Audit was published on the 17th September 2024
- 88. To consider grant application from Longwick Church of England Combined School
- 89. To give consideration to establishing a Parish email database, to assist with communication to residents
- 90. To consider actions following the recent Parish Council survey
- 91. To consider quote for works to the War Memorial railings
- 92. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
- 93. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
- 94. To confirm the date of the next Parish Council meeting: The next meeting will be Tuesday 19th November 2024 at 7.30pm at Longwick Village Hall

Tracey Martin

Clerk, Longwick Parish Council clerk@longwickcumilmer.org.uk

9th October 2024



LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL HELD ON TUESDAY 17TH SEPTEMBER 2024 AT 7.30PM AT LONGWICK VILLAGE HALL

PRESENT: Cllr McPherson BEM (Chairman), Cllr Myers (Vice Chairman), Brian Richards, Alex Barter, Mark Molson, and Jane Rogers.

Tracey Martin (Clerk)

Buckinghamshire Councillor: Matthew Walsh

15 members of the public present

- A resident asked if items 69 and 72 were linked, planning and Neighbourhood Plan. It was explained that they
 were not linked.
- Footpath alongside Crown Way by Miller Homes. Encroachment from hedge is causing access issues which Buckinghamshire Council said the Parish Council are responsible for. The Clerk explained the Devolved Services process and requested that this be reported on FixMyStreet.
- Community Garden Project: A resident asked why the Parish Council has received a request for a grant which
 is a commercial organisation when it was indicated that funding and ownership would come from and under the
 North West Chilterns Community Board. Cllr McPherson explained that it was set up through the North West
 Chiltern Community Action Group, however, because the gardens are on private land it means that the North
 West Chiltern Community Board cannot own the project as they would need to own the land.
- Communication: A resident stated that it was interesting to note that a letterbox drop was made regarding the event which is taking place on Saturday on the playing field. Cllr McPherson explained that this was a targeted drop only to residents who might be impacted and not advertising the event. Also, this event is not organised by the Parish Council.
- Survey: A resident asked how the Parish Council will deal with the 87 comments which have been received on the survey. Cllr McPherson responded this will be discussed by Councillors later in the meeting under item 71.
- **62. WELCOME AND APOLOGIES FOR ABSENCE:** Apologies were received from Buckinghamshire Councillors: Alan Turner and Gary Hall.
- **63. DECLARATIONS OF INTEREST:** Cllr McPherson will not be participating in item 77: Grant application from Orchard View Farm Community Garden and will refrain from discussions, voting and will leave the meeting.
- **64. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 16TH JULY 2024:** The minutes were approved by all Councillors and it was *resolved* to approve the minutes and they were signed.

65. UPDATE FROM BUCKINGHAMSHIRE COUNCILLOR:

- a. Cllr Walsh provided information on the North West Chiltern Community Board for which he is the Chairman and stated that he has taken on board the comments which have been made specifically regarding communications.
- b. The Local Area Technician has visited Bar Lane regarding the roundels and repairs and these will be scheduled.
- c. The unauthorised advertising on the south-eastern side of the Lower Icknield Way between Mill Lane and the turning to Askett has been referred back to planning enforcement.
- d. Cllr Walsh reported that he is out in Longwick tomorrow and will inspect the hedge / tree encroachment which had been reported by a resident in the public participation time of the meeting.
- e. National Planning Portal Framework; Buckinghamshire is severely impacted and will see a huge increase in housing estimated around 80,000, this could also include a whole new town which may be an additional 20,000.
- f. Cllr Walsh highlighted that as the winter fuel payments have ceased people need to be aware and apply for Pension Credit and requested this be highlighted to residents. Buckinghamshire Councillors can assist with completing the forms if required.
- g. A resident asked the question regarding council tax and the removal of the 25% reduction for single persons. Cllr Walsh responded that he predicted it could be announced at the Budget on the 30th October.

Cllr Walsh left the meeting 8.02pm.

66. PLANNING - TO NOTE AUGUST COMMENTS SUBMITTED UNDER DELEGATED AUTHORITY:

24/06662/CLE: Holly Tree Barn Owlswick Lane Owlswick: No comment

24/06683/FUL: 32 Walnut Tree Lane Longwick: No comment

24/06741/FUL: Sarahs Cottage Thame Road: No comment however, this is a listed building and the design needs to be sympathetic to this.

The following applications status has changed:

23/08118/FUL: Little Horsenden Farm Bungalow Lower Icknield Way: Application Permitted 24/05078/FUL: Waterspring House Meadle Village Road Meadle: Application Withdrawn 23/06112/FUL: Orchard View Farm Stockwell Lane Little Meadle: Application Permitted

67. SEPTEMBER PLANNING – TO CONSIDER AND APPROVE COMMENTS:

24/06976/CTREE: Manor Farm Horsenden Lane Princes Risborough: No comment

24/06988/TPO: 2 The Green Ilmer Lane Ilmer: No comment

24/06990/LBC: Sarahs Cottage Thame Road Longwick: No comment

24/07028/CLE: Middle Barn Quercus Owlswick: No comment 24/07041/CLP: 31 Wayfarers End Longwick: No comment

24/07091/FUL: Old Orchard Thame Road Longwick: No comment

The following applications status has changed:

24/06482/FUL: Ivy Farm Lower Icknield Way Longwick: Application Refused

68. TO NOTE AUGUST PAYMENTS MADE UNDER DELEGATED AUTHORITY:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£711.85		£711.85	Clerk Salary
HMRČ	£98.60		£98.60	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
PRTC	£459.36	£91.87	£551.23	Grass cutting D/S
JR Sports Group	£395.83	£79.17	£475.00	Play in the Park July 24
PRTC	£1,715.60	£343.12	£2,058.72	Grass cutting
Thomas Design	£2,687.40	£537.48	£3,224.88	NP, Transport Vision, Planning
Арр				,
Direct Debits and Sta	anding Orders:			
GiffGaff	£5.00	£1.00	£6.00	
EDF	£48.00	£8.19	£56.19	Electricity - £92.04 in credit
Nest	£44.85		£44.85	Pension Contribution

69. TO NOTE SEPTEMBER PAYMENTS IN ACCORDANCE WITH THE BUDGET:

Payee Tracey Martin	Net £711.85	VAT	Gross £711.85	Comment Clerk Salary
HMRC	£98.60		£98.60	PAYE
JR Sports Group	£475.00	£95.00	£570.00	Play in the Park 28/08/24
Shield Maintenance	£169.22	£33.84	£203.06	Bin emptying
PRTC	£408.32	£81.66	£489.98	Missed from July payment run
PKF Littlejohn	£630.00	£126.00	£756.00	External Audit
TEEC	£165.99	£33.20	£199.19	Domain & Hosting annual charge
Directs Debits / Stand	ding orders			
EDF	£48.00		£48.00	Electricity
Nest	£44.85		£44.85	Pension Contribution
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Receipts				
Groundworks	£10,000		£10,000	NP Grant

70. NEIGHBOURHOOD PLAN REVIEW: Cllr McPherson provided an update. At this stage Councillors feel it would be a good idea to review and update the Neighbourhood Plan so the Parish Council will be holding a Drop Inn Session for all residents of the Parish hopefully on 2nd October 24, time to be confirmed. Details will go out on the website, Facebook and noticeboards.

71. TO CONSIDER RESPONSES TO THE PARISH SURVEY AND ANY ASSOCIATED ACTIONS:

- a. Play Area: it was indicated that residents would like to see additional equipment on the playing field which could include some equipment for those with additional needs. Discussions with school could take place so that the children can indicate which equipment they would like to see.
 A suggestion was made about tennis courts, the MUGA has tennis nets which can be used.
- b. Dog owners: a number of comments were made that some people need to be more respectful when dogs are off lead and requests that the park becomes a dog on lead park. Cllr McPherson stated that it is difficult to enforce this and has been discussed with local councils who have this byelaw. Council to look into what can be done to combat these issues.
- c. Anti-social behaviour: If any incidents are seen it needs to be reported to the police immediately. There is CCTV in the playing field which can be used by the police if and when needed.
- d. Additional dog bins: this comes down to Buckinghamshire Council apart from the ones on the playing field as these are on private land.
- e. Cllr Richards suggested that as there are so many comments to consider, himself and Cllr Molson could go through the report and make recommendations of actions which can then be considered by full Council. All Councillors were in favour of this.

 Action: Cllr Richards / Cllr Molson
- f. Communication: emails communications were suggested by a few residents, this could potentially be explored.

72. TO DISCUSS ISSUES RAISED AT THE DROP-IN SURGERY AND WHETHER TO CONTINUE WITH THESE SESSIONS:

- a. Cllr Barter reported that a session was held on the 3rd September 24, two residents attended and both raised concerns with speeding. Overall, four sessions have been held and the average number of people attending is two. Discussions were had and it was *resolved* that as the sessions are not being utilised, they will no longer be held.
- 73. TO CONSIDER PARISH COUNCIL SOCIAL MEDIA: Cllr Barter suggested that other Councils are using Twitter and Instagram and asked whether the Parish Council should consider using these additional methods for communications. It was *resolved* that the Parish Council will set up accounts with both sites and Cllr Barter has offered to update them.

 Action: Cllr Barter
- 74. TO CONSIDER WHETHER THE PARISH COUNCIL WOULD LIKE TO CONTINUE WITH THE DEVOLUTION OF BELL CRESCENT AND WALKERS ROAD: Discussions were had and it was *resolved* to continue with them until the main devolution agreement is received as the Clerk is expecting some changes.
- 75. TO DISCUSS REMEMBRANCE SERVICE ARRANGEMENTS: A resident who has previously run the event has kindly offered to arrange the service.

 Discussions were had on the road closure which the Clerk will look into. It was felt that if a road closure takes places it needs to be official and well-advertised.

 A concern was raised that the railings still need shot blasting. Clerk will arrange.

 Action: Clerk
- 76. TO CONSIDER A REQUEST FOR A CONTRIBUTION TOWARDS THE COST OF FREE PARKING IN PRINCES RISBOROUGH: Discussions were had and it was felt that without all the details a definitive decision could not be made. The Clerk will report back to Princes Risborough Town Council and state that we would like to receive further information when available.

 Action: Clerk

Cllr McPherson left the meeting due to an interest in item 77 and Cllr Myers Chaired the meeting.

77. TO CONSIDER A GRANT APPLICATION FROM ORCHARD VIEW FARM COMMUNITY GARDEN: Discussions were had and it was *resolved* that the grant be approved at a cost of £2,059.

Cllr Mcpherson returned to the meeting and resumed to Chair the meeting.

78. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:

a. The Clerk had received correspondence regarding the damaged grass verge in Ilmer between The Old Vicarage which is badly damaged. The residents had kindly offered to install wooden posts and asked if the Parish Council would fund this. The Clerk discussed this with Buckinghamshire Council's Local Area Technician who has stated that they cannot install wooden posts themselves but suggested the residents apply to the Community Boards which would result in an official Buckinghamshire Highways quote. Cllr Rogers raised concerns about obstructing access to the Church for disabled users.

- b. A request had been received to refund the £200 charged for the use of the playing field for Longwick Fete. Discussions were had and it was *resolved* that the charge would not be refunded however, if the fete committee wished to approach the Parish Council next year for a grant to cover event costs, then the Parish Council would consider it.
- c. Correspondence had been received regarding an incident with a dog who the resident felt was out of control on the playing field, Discussions were had and as mentioned earlier in the meeting it was felt that incidents should be reported to the police and / or dog warden where appropriate.

79. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:

a. Cllr Barter stated that she had attended the National Planning Policy Framework meeting and provided Councillors with information which includes that Buckinghamshire should expect an additional 43% of houses on top of what is already planned.

80. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING AND TO CONFIRM THE DATES AND TIME OF THE NEXT PARISH COUNCIL MEETING:

a. The next meeting will be Tuesday 15th October 2024 at 7.30pm at Longwick Village Hall

There being no further business the meeting 9.15	ōpm.
Chair	Date

PAYMENTS FOR APPROVAL

Payee Tracey Martin	Net £711.85	VAT	Gross £711.85	Comment Clerk Salary
HMRC	£98.60		£98.60	PAYE
Orchard View Farm Community Garden	£2,059.00		£2,059.00	Grant - 77
PRTC	£382.80	£76.56	£459.36	Grass cutting devolved services
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
Print Now	£182.00		£182.00	Printing services
Cashplus Card				
GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Amazon	£8.32	£1.67	£9.99	Hi Vis Jackets
Directs Debits / Stand	ding orders			
EDF	£39.81	£8.19	£48.00	Electricity
Nest	£44.85		£44.85	Pension Contribution
Receipts				
Bucks Council	£17,646.66		£17,646.66	2nd half of precept

To note External Auditors Report and confirm that the Notice of Conclusion of Audit was published on the 17th September 2024

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Clerk's Office: Longwick cum Ilmer Parish Council, PO Box 247, Chinnor, OX9 0FH Email: clerk@longwickcumilmer.org.uk Tel: 07521 161645

Notice of Conclusion of Audit

Annual Governance and Accountability Return for the period year ended 31 March 2024

Section 20(2) and 25 of the Local Audit and Accountability Act 2014,

Accounts and Audit Regulations 2015 (SI 2015/234)

 The audit of accounts for Longwick-cum-Ilmer Parish Council for the year ended 31st March 2024 has been completed and the accounts have been published.

The Annual Governance and Accountability Return is available for inspection by any local government elector of the area of Longwick-cum-Ilmer Parish Council on application to:

Tracey Martin
Clerk to the Parish Council
Longwick cum Ilmer Parish Council
PO Box 247
Chinnor
OX9 0FH

clerk@longwickcumilmer.org.uk

An appointment will need to be made during the hours of 10am-1pm on Monday or Thursday.

- Copies will be provided to any local government elector on payment of £1.00 for each copy of the Annual Governance and Accountability Return
- This announcement is made by Tracey Martin, Clerk to Longwick-cum-Ilmer Parish Council, on Tuesday 17th September 2024.

TO CONSIDER QUOTE FOR WORKS TO WAR MEMORIAL RAILINGS

Quote from Gommes Forge: Estimated cost: £800 for shot blasting £1700 for repairs

Unfortunately, they are unable to dig out the railings so have contacted D Hounslow for a quote for this part of the works.

CORRESPONDENCE:

The Clerk has received the following correspondence:

1. Over the summer I met with Greg Smith MP at one of his Land rover Mobile Surgeries in Monks Risborough. Cllrs Alan Turner & Matthew Walsh were also present. I raised the fact that BCC has done nothing to support the Parish Council's Traffic Calming project throughout the Parish despite having the CIL money to pay for schemes recommended by your Traffic Consultant's report. I also mentioned to them the vast amount of Traffic Cones, Road Closed signs and the like that are just left behind by contractors such as Balfour Beatty once repairs/maintenance have been carried out. This leads to ditches being blocked by such items being left, which in turn causes flooding and is such a waste of taxpayers' money. They all promised to look into these unsatisfactory situations but who knows. Meanwhile whilst BCC does nothing, is it possible to have 1 or 2 VAS speeding machines along Stockwell Lane to slow down high-speed drivers and also it possible for members of the public to be trained to carry out Community Speed Watch reports along Stockwell Lane and in Longwick. I would be at the front of the volunteer queue for that job. If there is anything else I can do the bring pressure to bear on BCC decision makers, please advise me and also update me as to the current situation regarding BCC policy on reducing the speed limit in Meadle and Longwick.

Clerk comment: The Clerk responded that the Parish Council are still awaiting a response to the traffic survey and highlighted the Parish Council's frustration with this. Buckinghamshire Councillors contact details were provided to the resident. Advised that the VAS request could potentially be included in the 2nd phase traffic consultation. The Clerk has advised that Speedwatch can only take place in sites specified by Thames Valley Police and has contacted the relevant Officer to enquire whether additional sites could be included.

Following the above correspondence the Clerk then received the following: Can I formally request that this is an agenda item at the next Parish Council meeting in October. Can 1 or preferably 2 VAS cameras be erected either side of Meadle village within the 40mph zone.

Clerk comment: As agenda item requests should come from Councillors following discussions with the Chair and Vice Chair it was agreed this would be raised under correspondence and should Councillors have an appetite to proceed with the request the item could be moved to the agenda and costings obtained.

The Clerk has received a request for a donation to Hope After Harm, information below:



Cc: Princes Risborough Town Council
 Buckinghamshire Council Roads and Highways
 Dangerous Junction at Stockwell Lane/Lower Icknield Way: Traffic incidents and remedial suggestion

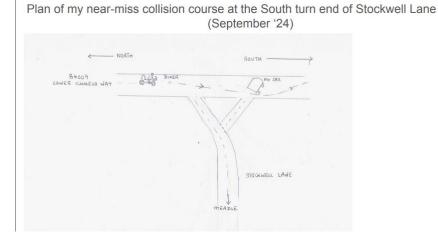
I was recently very nearly involved in a potentially fatal accident on the South bound fork of Stockwell Lane onto the busy B4009/Lower Icknield Way, which was mainly to blame. As I am sure you are aware, the B4009 road is no quiet rural route any longer and, particularly on a sunny Saturday (the day of this incident), has become a long, straight "launch pad" for speeding bikers (motorcyclists). As we are unlikely to get any improvement in safety on our highways from police-patrolling, we may just have to try and reduce danger to motorists and the bikers themselves. I very much hope your council will take some action and inform me of any meeting minutes so that I can view it on your website.

The junction at the end of Stockwell Lane is not level with the main road - it slopes upwards towards it, raising the bonnet of our small saloon car (or any vehicle with a low wheelbase) and so reducing a view of the road in both directions as the driver sits lower relative to the road surface. (Please see attached .pdf with photos and charts). I was taking the South bound fork at the end of the Lane. These forks allow traffic leaving the B road or joining it to take the bend at a more shallow curve but then rotates a car trying to join the B road to an angle that makes viewing to the North direction very poor. (My friend's experience in 2023 indicates that viewing to the South direction may also be poor.) The driver is effectively looking back over their shoulder to view traffic from the North and if one has a front seat passenger, as I did, their head completely blocks the view. I had to ask my husband (passenger) if the road was clear to the North as I couldn't see in that direction without pulling out into the road. In addition, there is a slight dip in the road to the North, hiding oncoming vehicles. (A plan of the flood plain around Meadle is attached). The biker in question was probably speeding as we later heard his engine roaring; he was not wearing high-visibility clothing and, as it was a sunny day, maybe his front headlight did not stand out against the horizon too well. Anyway, my husband told me the road to the North was "clear" So I pulled out and the motorbike managed to skirt me on the near-side carriageway. A very close shave. He then made life difficult for me on our drive home, as he was obviously traumatised, but no harm was done.

I'm sure this junction has caused accidents in the past. The fact that my friend had a collision experience in 2023, must mean that incidents at this junction are frequent. In her case, a driver pulled out of the South-direction fork and hit her car as she was travelling North on the B4009, ie in the opposite direction to the biker's route for my encounter. (See attached photos)

A good means of improving the junction might be to scrap the curved forks at the junction of Stockwell Lane with the B4009, both left and right, and make a perpendicular junction. This would inevitably mean widening it for large vehicles (?farm vehicles). Then build up the level of Stockwell Lane at its junction, so that it is level with the main road. Costly - yes. Save accidents and all their associated costs - yes. At the very least, improve signage on the B4009, consider lowering the speed limit from 50mph near the junction and reduce any hedgerow cover that may contribute to the poor visibility at this junction.

I am so haunted by this near-miss that I can make a contribution towards a junction improvement that would make my experience a thing of the past. Luck was on our side, but it could have been so very different.



5. Following a recent visit to the village Hall in Longwick, I was told of a recent incident where a dog was off its lead and harassed one of the (retired) lady residents who was walking with her husband. When they asked the dog owner to control the dog, he was abusive and raised his fists to the couple. When they pulled out a mobile phone to video the event, the man ran off.

The police were unable to take any action because the person's identity was unknown and there was no evidence. Thus your suggestion of calling the police is rather cop-out and a waste of time.

I note that since I last wrote to you, no effort has been made to ensure that dogs are kept on a lead, no sign has been erected to inform dog walkers to keep their dogs under control, no sign has been erected to inform people to phone the police and what number to use, etc. Basically, the parish council has ignored yet another request on this matter. No doubt there are many other incidents like this because your council refuse to take the matter seriously.